New Beginnings Church Of God By Faith
2800 Northeast 59th Street
Gainesville, Florida 32609
*Phone (352) 376-8716 * Fax (352) 376-0757*
Elder Jackie Reynolds, Sr., Pastor

REQUEST TO USE CHURCH FACILITIES

Submittal Date: _____

Purpose for which facility will be used: _____

Date of Event: _____

Event Start Time: _____ ***Event End Time:*** _____

Facility areas requested: ***Sanctuary***_____ ***P.A. System***_____***(Y/N)***

Annex _____ ***Other***_____

Kitchen _____

Person responsible for ensuring security and protection of facilities during event:

Name: _____ _____

Mailing/Email Address: _____

Phone: _____ *Cell Phone:* _____

To Be Completed by Facilities Manager:

*Approved*_____ *Denied*_____

*Signature*_____ *Date:* _____

Facility inspection after event (Initials): _____ *Date:* _____

Comments: _____

Form to be submitted to: Facilities Manager – Deacon Audo L. Alford, Sr. 352-359-4100

REV 01/08

The Church Where Hearts Are Sanctified, Souls Are Edified And God Is Glorified